

MORE THAN A JOURNAL

Editor-in-Chief, Sexual and Reproductive Health Matters Job description and person specification

Sexual and Reproductive Health Matters (SRHM) is looking for an Editor-in-Chief to lead our international, multidisciplinary, open-access, peer-reviewed journal.

The journal aims to publish original and contemporary research, particularly from a human rights perspective, that can help inform the development of policies, laws and services to fulfil the rights and meet the sexual and reproductive health needs of people of all ages, gender identities and sexual orientations. It also publishes policy analysis and reports of experiences in service delivery and sexual and reproductive health and rights (SRHR) activism with the aim of highlighting multiple perspectives, acknowledging differences, and searching for new forms of consensus. It explores emerging, strategic, as well as neglected and marginalised issues across the field of sexual and reproductive health and rights.

Responsibilities of the Editor-in-Chief

The Editor-in-Chief provides overall leadership, vision and inspiration for the strategic direction of the SRHM journal. This includes responsibility for the conceptual direction, content, editing and production of the journal. In addition, the position requires the assessment of requests for topic-specific special issues and supplements, which are commissioned, edited and produced by SRHM in English. With support from the editorial team that includes a Managing Editor and a Monitoring Editor on staff as well as voluntary Associate Editors and Editorial Advisory Board, the Editor-in-Chief will strengthen the journal's unique position as an independent and progressive voice for SRHR in the world.

The Editor-in-Chief works in close collaboration with the Chief Executive, and reports to a Board of Trustees. This is a 40-60% time job.

Main tasks

- Continually assess and monitor the state of play in scientific publishing and journal development, using this knowledge to advance and build a forward looking and progressive journal
- Lead the editorial process on all submissions to the journal:
 - Conduct initial screening of submissions, and make initial decisions on papers (e.g. assign to other editors, send for peer review, revise and resubmit, reject)
 - With support from the Editorial team (Managing Editor, Monitoring Editor, and Associate Editors), review revised manuscripts against reviews, assess the quality of peer reviews received to determine their sufficiency, suggest revisions, edit papers
 - Make final decisions on acceptance or rejection of papers
 - Ensure that all articles put forward for publication fall within the scope and mandate of the journal and meet the editorial and ethical standards of SRHM (e.g. ensuring standards of authorship, protection against issues such as plagiarism or overlap, conflict of interest).
- Supervise and provide ongoing direction and support to SRHM's Editorial team
- Oversee the production of commissioned journal issues, identifying and liaising with organisations, guest editors, and editorial committees and ensuring that the commissioned issues and articles meet the editorial and ethical standards of SRHM, and fall within the scope and mandate of the journal
- Work with the Editorial team to support SRHM authors as required (e.g. providing mentorship, encouraging submissions appropriate to SRHM's aims, responding to queries, providing constructive comments on articles)
- Work with the publishers and Editorial team, maintaining effective editorial systems for the journal (e.g. monitoring performance, assessing and improving the editorial manager system, training and supporting associate editors, identifying new associate editors as necessary)

- Write and contribute to editorials, calls for papers, and commentaries and journal
- Promote the journal, including making new contacts, soliciting articles of interest to the journal from potential authors and keeping abreast of current events in the field.

Additional tasks

- Support the Chief Executive in the development of SRHM's activities, including enhancing global partnerships and projects (e.g. regional collaborations, translated/non-English language issues, capacity building initiatives), developing relationships with other journals and publishing firms, and liaising with the Editorial Advisory Board (EAB) (e.g. assessing membership, maintaining communications, conducting meetings).
- Contribute to the overall organisational activities of SRHM (e.g. Trustee meetings, strategic and work planning, budgeting, tracking performance, annual and donor reporting).
- Support dissemination activities (e.g. newsletters, media releases, blogs) and attend key meetings, conferences, external events.

Person requirements

Essential experience

- Strong editorial and academic publishing experience
- Track record of leadership and research in the field of SRHR
- Understanding of SRHR issues at a global and Global South level from a feminist and rights-based perspective
- Ability to identify opportunities for SRHM to contribute to and shape current debate in SRHR
- Fluent English-speaker with excellent communication, editing and writing skills
- Experience of editing and reviewing academic research, including
 - the ability to interpret and evaluate academic submissions
 - an understanding of scientific methods
 - understanding of the distinction between academic and non-academic content
 - an understanding of the editorial and peer review processes
 - an understanding of research and publication ethics
- Proven track record of working internationally
 - experience of working in the Global South and/or knowledge of the issues affecting the Global South
- Integrity and a commitment to personal and professional excellence
- Willingness and ability to travel, with regular travel to management meetings in London.

Desirable experience

- Experience in mentoring authors
- Familiarity with qualitative and quantitative methods, including statistics and other analytical methods
- Understanding the organisation/presentation of public health, research and policy information
- Familiarity with social media and journalism.

Remuneration

This position will be offered initially as a fixed one-year contract with the opportunity to renew it at the end of the one-year term, funding permitting.

The successful candidate may be based in the UK, or outside the UK (no more than 5 hours time difference from UK) and in both cases regular travel to London will be required.

A competitive remuneration will be offered to the right candidate, commensurate with experience.

Diversity and Equal Opportunities

SRHM promotes pluralism and equal opportunity, and is committed to diversity in its staffing and to the maintenance of an environment free of discriminatory employment practices. SRHM's policy is to provide equal employment opportunity to all individuals. No individual shall be discriminated against because of their actual or perceived age, caste, class, disability, marital status, religion, gender identity, sexual orientation or other personal status.

To apply please send a letter of interest with your CV to: apply@srhm.org